

38 Years Manufactured
Housing Experience.
1974 - 2012

Manufactured Housing Consulting Services

Phone: 601-638-6587

Cell: 601-415-3710

E-mail:
hlmkam8280@aol.com

Fax: 601-638-9499



Harold L. Mouser, BCO
3412 Pemberton Square Blvd.
Suite 2 - 261
Vicksburg, Mississippi 39180

Website: <http://www.manufacturedhousingconsultingservices.com>
Facebook (Search): [Manufactured Housing Consulting Services](#)

Standard Fee Schedule

Effective September 24, 2012 the following fee schedule applies:

- Studying documentation, research, review, report production¹..... \$ 60 per hour
- In-person & telephone conference \$ 60 per hour
- Field complaint investigation (on-site inspection)..... \$ 95 per hour
- Drive time to and from projects, events..... \$ 55 per hour
- Mileage to and from projects, events..... \$.620 per mile
- Hotels and meals..... Actual cost
- Deposition, court testimony, arbitration and/or mediation fee..... \$ 125 per hour
(Travel for event - 4 hour minimum day plus 2 hr. preparation of event, total 6 hours minimum)
(Drive time, mileage, meals and/or overnight accommodations per schedule)

Deposition fees are to be agreed upon prior to, and payable at time of deposition

- CD disc of photos (4 per report, master and 3 for distribution)..... \$ 10 per copy
- DVD duplication (4 per report, master and 3 for distribution)..... \$ 10 per copy
- Fax...(received or transmit)..... \$.50 per doc. page
- Reproduction of documents, (8 ½ X 11, 8 ½ X 14)..... \$.25 per sheet
- Presentation quality reproduction of documents, (8 ½ x 11)..... \$.35 per sheet
- Additional copy of reports, cost of binder, mailing Actual cost plus 15%
- Other services - outside services to complete project, event..... Actual cost plus 15%

Accounts are due payable within ten (10) days of receipt of invoice billing and delinquent thirty (30) days thereafter. A one and one-half (1 ½ %) per month (annual percentage rate 18%) late payment charge will be made on the delinquent balance at the end of each month until paid.

¹ Report production per client preference.



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Member

International Code Council, Inc. (ICC)
National Fire Protection Association, (NFPA)

Affiliate Member

Architects, Engineers & Building Officials Section of the NFPA
American Society of Heating, Refrigerating and Air-Conditioning Engineers, Inc.
Participating Member - American Society for Testing and Materials (ASTM)

SUMMARY OF SKILLS

Quality Assessment: Developing quality assurance manuals for the manufactured housing industry. I initiated quality assurance implementation and management of individuals within a manufactured housing environment. This includes initiating inspection programs, developing methods of quality assurance processes, and providing managerial oversight within the process. I served as a manager within a Design Approval Primary Inspection Agency (DAPIA) with the responsibility of assisting design verification of; structural, mechanical, electrical, plumbing, thermal, and other aspects of manufactured housing construction. Also performed occasional in-plant inspections, normal periodic inspections and/or assisted in plant certification for new/revised production under the In-plant Primary Inspection Agency (IPIA).

Training: Developed training sessions for manufactured housing personnel including, but not limited to; quality, specific production task, engineering and design, customer service, and code compliance regulations.

Engineering/Design: Initiated original designs and layouts of homes. I created the required drawings for submittal to the DAPIA for approval. I created the complete design approval packages for manufactured housing construction from structural, mechanical, plumbing, electrical, thermal, transportation, setup installation, and other aspects of manufactured housing.

Code Requirements: Knowledgeable in the requirements set forth under the Federal Standards Act regarding Manufactured Home Construction and Safety Standards. Developed training methods to inspect all compliance code related items. Responsible for implementation of Subpart I investigative procedures pertaining to production, retail, and warranty problems. Knowledgeable in relating manufacturer, dealer, installer, and homeowner responsibilities under the Federal program with proper referencing specific code regulations. Certification² under the International Code Council, Inc. (ICC) as Building Code Official, having multiple other ICC and Southern Building Code Congress International (SBCCI) certifications regarding aspects of one and two family dwelling, and other residential associated construction codes.

Litigation: Knowledgeable in all aspects of the manufactured housing construction³, engineering, code requirements, retail sales, installation and service areas, making a successful background concerning inspection and reporting of litigation concerns.

² Proctored testing in selected facilities provided for ICC and SBCCI accreditation.

³ This would also include modular construction.

Professional Experience

April 2010 to January 2011: (Contractual basis) *Field Risk Management Consultant / Field Representative, Cappaert Manufactured Housing, Inc.* In charge of the litigation section of the service warranty division, inspection of homes under litigation and/or service warranty, reporting of findings, problem resolution techniques implored, developing testimony regarding findings if necessary for litigation, and working closely with attorneys to advise them of pertinent facts concerning the manufactured housing product. Additionally assisting, upon request, the manufacturer's Third Party Compliance department of DAPIA & IPIA services

June 1995 to April 2010⁴: (Contractual basis after 2004) *Compliance Coordinator / Manufacturing Engineer, Cappaert Manufactured Housing, Inc.* In addition to the present duties as above, I also implemented and maintained the current design approval package in use. In charge of application of the quality process and training of individuals within the process. Conduct regular plant audits for conformity to the Federal Standards of Manufactured Housing and Construction Safety Standards.

February 1994 to June 1995: *Account Manager, NTA Inc., (Third party IPIA and DAPIA service).* I was manager of various manufacturers' design packages. I coordinated revision/deletion requirements from the Federal Standards of Manufactured Housing and Construction Safety Standards regarding manufactured housing construction. Performed occasional certification audits of various manufacturer's, along with occasional auditing required under the HUD program evaluating the plant's Quality Assurance program.

June 1993 to February 1994: *Manufacturing Engineer, Classic Housing.* I maintained the design approval package, and supervised the drafting / quality control department personnel.

January 1993 to June 1993: *Account Manager, NTA Inc., (Third party IPIA and DAPIA service).* My duties were as of previous employment with company.

September 1991 to January 1993: *Manufacturing Engineer, Purchasing Manager, Vision Homes.* I maintained the design approval package, and supervised the drafting / quality control department personnel. Maintained the bills of material and purchased materials for production.

June 1985 to January September 1991: *Staff Manager, Prestige Housing, Inc.* Implemented and maintained the design approval package. In charge of application of the quality process and training of individuals within the process. Conduct regular plant audits for conformity to the Federal Standards of Manufactured Housing and Construction Safety Standards. Developed construction drawings and bills of material on homes produced. I also supervised the service department and acted as production superintendent briefly.

June 1976 to June 1985: *Various positions, various manufacturers'.* Employment started in the production area of various phases of the manufacturing process while freelance drafting design, progressing into management positions in production, quality control, material management and procurement, service management, and sales. I was involved in all aspects of manufactured housing, modular, and commercial modular construction and administration during this time period.

August 1974 to June 1976: *Freelance drafting, training in departments.* Began design for manufactured housing while attending vocational architectural drafting studies. Trained in all aspects of the manufacturing, service, and "newly" formed federal manufactured housing regulations.

⁴ Briefly in 1999 I returned to NTA, Inc., as an IPIA Supervisor and Trainer.

EDUCATION AND PROFESSIONAL STUDIES

- 1974:** **Graduated Leachville High School**
Leachville, Arkansas
- 1975-1976** **Certificate Received for Architectural drafting studies.**

Placing 5th in national competition @ Miami, Florida during a VICA
(Vocational Industrial Clubs of America) national contest.
- 1985-2002** **HUD / NCSBCS IPIA training seminars.**
HBT / Innovative Strategies and Solutions, Inc. training seminars

One week seminars taught by HUD's contract monitoring agencies
NCSBCS (National Conference of States on Building Codes and
Standards, Inc.), HBT (Housing Building Technologies), ISS, Inc.
(Innovative Strategies and Solutions, Inc.)
- 1993** **Certificate of Completion, Single One and Two Family Dwelling**
Construction, National Certification Program for Construction Code
Inspectors.
- 1993** **Certificate of Completion, Mechanical Planning.**
National Certification Program for Construction Code Inspectors.
- 1994** **Certificate of Completion, Plumbing Systems. (Design, venting, etc.)**
National Certification Program for Construction Code Inspectors.
- 1994** **Certificate of Completion, Electrical Systems, National Electric Code.**
National Certification Program for Construction Code Inspectors.
- 2001** **Certificate of Registration, Building Inspector (CI), Southern**
Building Code Congress International, Inc. (Registration Number
8374)
- 2001** **Certificate of Completion, Mississippi Installation Seminar,**
Installation
- 2001** **Certificate of Registration, Building Plan Examiner (CP), Southern**
Building Code Congress International, Inc.
(Registration Number 1876)
- 2002** **Certificate of Registration, One and Two Family Dwelling Inspector,**
Southern Building Code Congress International, Inc.
(Registration Number 4717)
- 2002** **Legal and Management Aspects of Code Administration Testing,**
Completion

- 2002 **Certificate of Registration, Chief Building Code Analyst, Southern Building Code Congress International, Inc. (Registration Number 875)**
- 2002 **Certificate of Achievement, “Advanced Training I”, Installation, Arkansas Manufactured Home Commission**
- 2002 **Certificate of Registration, ICC Fire Inspector I, International Code Council (Certificate Number 1196S)**
- 2002 **Designation-- “Level One Mold Assessor”--American Society of Professional Real Estate Inspectors (Certificate Number 5077)**
- 2003 **Certificate of Registration, ICC Residential Energy Inspector / Plans Examiner, International Code Council (Certificate Number 234S)**
- 2003 **Certificate of Registration, ICC Coastal Construction Inspector, International Code Council (Certificate Number 5166050-C1)**
- 2003 **Continuing Education Credits (.2 CEU’s), 2000 IBC - Soil Investigation Basics (Certificate Number 1094)**
- 2003 **Continuing Education Credits (.2 CEU’s), BOCA 007.1 - Soil Investigation Basics (Certificate Number 1112)**
- 2003 **Certificate of Registration, ICC Residential Plumbing Inspector, International Code Council (Certificate Number 5166050-P1)**
- 2003 **Certificate of Registration, ICC Residential Mechanical Inspector, International Code Council (Certificate Number 5166050-M1)**
- 2003 **Certificate of Registration, ICC Residential Electrical Inspector, International Code Council (Certificate Number 5166050-E1)**
- 2003 **Certificate of Registration, ICC Residential Building Inspector, International Code Council (Certificate Number 5166050-B1)**
- 2003 **Continuing Education Credits (.2 CEU’s), 2000 International Mechanical Code - Ventilation-VI (Certificate Number 1204)**
- 2003 **Continuing Education Credits (.2 CEU’s), Code Official’s Day in Court (Certificate Number 1524)**
- 2003 **Continuing Education Credits (.2 CEU’s), 2000 International Building Code Structural Loads - V1**
- 2004 **Certificate of Registration, ICC Building Code Official, International Code Council (Certificate Number 5166050-B6)**

- 2004** **Certificate of Registration, ICC Residential Combination Inspector,
International Code Council (Certificate Number 5166050-R5)**
- 2004** **Certificate of Registration, ICC Building Inspector,
International Code Council (Certificate Number 5166050-B5)**
- 2004** **Certificate of Registration, ICC Building Plans Examiner,
International Code Council (Certificate Number 5166050-B3)**
- 2004** **Continuing Education Credits, (.6 CEU's), IACET, SkillPath
Seminar, Solving Moisture and Mold Problems**
- 2004** **Certificate of Completion, Mississippi Installation Seminar,
Installation**
- 2005** **Certificate of Completion, Mississippi Installation Seminar,
Installation**
- 2006** **Certificate of Completion, Mississippi Installation Seminar,
Installation**
- 2007** **Certificate of Completion, Mississippi Installation Seminar,
Installation**
- 2008** **Certificate of Completion, Mississippi Installation Seminar,
Installation**
- 2008** **Certificate of Completion, Texas Department of Housing and
Community Affairs, Manufactured Housing School Continuing
Education**
- 2009** **Certification of Completion, Mississippi Installation Seminar,
Installation (2-day event, Manufactured Housing and Modular)**
- 2010** **Completion of Texas Department of Housing and Community Affairs,
Manufactured Housing School Continuing Education**

Court Cases and Testimony

<u><i>Case</i></u>	<u><i>Year</i></u>
Donnie Brinkley vs. Cappaert No. LR-C-97-0267 (In the United States District Court Eastern District of Arkansas Western Division)	1999 Court testimony
Marcia Dalme vs. Cappaert 10th Judicial District Court Parish of Natchitoches, State of Louisiana Docket No.: 70103	2000 Court testimony
Brad Moran vs. Cappaert	2000 Arbitration testimony
Duncan Smith vs. Cappaert 21st Judicial District Court Docket No. 9902279 Parish of Tangipahoa State of Louisiana	2001 Court testimony
Mark & Melanie Steele vs. Cappaert Civil Action No.: CV-01-3867-RPS In The Circuit Court Of Mobile County, Alabama	2002 Arbitration testimony
Ronnie Thornton vs. Cappaert Cause No. 00,0035-CI In The Circuit Court Of Warren County, Mississippi	2002 Arbitration testimony
Wendy Weaver vs. Cappaert Cause No. CV00-3320 In The Circuit Court of Mobile County, Alabama	2002 Arbitration testimony
Charles & Jada Hansford vs. Cappaert Case No. 02-2904 Parish of Quachita, 4th. Judicial District Court	2003 Arbitration testimony
Vanessa Eddie vs. Cappaert Cause # CV03-1359 In The Circuit Court of Mobile County, Alabama	2004 Arbitration testimony
Alex Allemond vs. Acadian's Best Docket No. 68072-H Sixteenth Judicial District Court Parish of St. Martin, State of Louisiana	2004 Arbitration testimony

Hebert Zenon, III vs. American Homestar Docket No. 05-C-0874 "C" 27th ADC, St. Landry Parish, Louisiana	2006 Arbitration testimony
Cynthia Carr vs. United Homes, Inc (Belmont) 14th JDC Docket No.2001-002096 Lake Charles, Louisiana	2006 State court testimony
Harvey Hammond, Jr., et ux vs. Cappaert Housing, Inc. Docket No. 06-1355 - Parish of Quachita	2008 State court testimony
70 434 00188 07 Donald and Dawn Richardson vs. Cappaert Mfg. Housing and CRG Holdings,LLC d/b/a Cavco Home Center	2008 Arbitration testimony
Janie Gant v. Cavalier Manufacturing, Inc., et al Case No. 30 434 E 004535 07 (AAA)	2008 Arbitration testimony
Castille v. Horton, et al Case No. 69 414 04148 07	2008 Arbitration testimony
Young v. Southern Energy, et al BBB No. 14003052	2008 Arbitration testimony
Kevin Young v. Southern Energy, et al Case No. 69 414 00001 08 (AAA)	2008 Arbitration testimony
Chandra Conwell v. Cavalier Homes Case No. 30 420 00135 08 (AAA)	2008 Arbitration testimony
Bernice P. Fontenot, Jr., et al vs. Southern Energy Homes, Inc. Docket No. CV03-1378	2009 Arbitration testimony
James Sibley Jr. v. Deer Valley Homebuilders, Inc, et al Case No. 69 414 04276 07 (AAA)	2009 Arbitration testimony
Eric Marcel v. Atchafalaya Homes Case No. 64 414 E 1058 08 (AAA)	2009 Arbitration testimony
Evelyn Davis v. Fleetwood Case No. 69 414 E 010570 8 (AAA)	2009 Arbitration testimony
David and Trish Gray v. Cappaert Housing, Inc. Tulsa County Court Case No. CJ-2007-1530	2009 Arbitration testimony

Wayne & Sandra Doyle v. Cappaert Housing, Inc. Docket No. C 20060297 B, 36 th Judicial Court Parish of Beauregard, State of Louisiana	2009 Arbitration testimony
Mary Jones & Judy Tinsley v. Oakcreek Homes, Nationwide Housing Systems Cause #43698, in the District Court, 25 th Judicial District Colorado County, Texas	2009 Arbitration testimony
Jimmie & Lula Williams, et al versus Fleetwood Homes of Georgia, Inc., et al (Thrift Movers, Allen Smith d/b/a as Smith Mobile Homes) Civil Action No. CV-07-30 In The Circuit Court of Tuscaloosa County, Alabama	2009 State Court testimony
Mr. & Mrs. George Cobb v. Southern Energy Homes, Inc. and Bossier Mobile Homes, Inc. AAA Case #: 69 414 01097 08	2009 Arbitration testimony
Glen Smith, et al v. Homes Plus Manufactured Housing, et al (Cappaert) Docket # 06 – 1913 4 th Judicial District Court	2009 Arbitration testimony
Charles Lezotte, et al v. Serenity Homes, et al (Cappaert) Tulsa County Court Case No. FD-2007-2957	2009 Arbitration testimony
Henri LeBlanc vs T&B Mobile Home Movers and Cappaert Manufactured Housing, Inc. 21 st Judicial District Court, Parish of Livingston State of Louisiana	2010 Arbitration testimony
Chester Armand v. Legacy Housing, LTD and Chatelain's Bayou Housing, Inc. 12 th Judicial District Court, Parish of Avoyelles State of Louisiana	2010 State Court testimony
David M. Riley and Corinne Riley vs Lane Thomas Housing, L.L.C., and Cappaert Manufactured Housing, Inc. Morehouse parish Docket #122180	2011 Arbitration testimony
Jason and Jessica Mouret vs Cavalier Home Builders, L.L.C. and Jim Tatman's Mobile Homes, Inc. Arbitration Case No.: 69 414 00065 10	2011 Arbitration testimony

Crystal Smith, et al, vs. Cappaert Manufactured
Housing, Inc., et al
12th Judicial District Court, Docket No.: 2005-7412-B
Parish of Avoyelles, State of Louisiana

2011
State Court testimony

Olen G. Quebedeaux, et ux, vs. Sunshine Homes, Inc., et al
27th Judicial District Court, Docket No.: 05-C-3360-D
Parish of St. Landry, State of Louisiana

2011
State Court testimony

Cory Gros, vs. Southern Energy Homes, Inc. and America's
Best Homes
AAA Case No. 69-414-E-00251-10
Baton Rouge, Louisiana

2011
Arbitration testimony

Crystal Smith, et al, vs. Cappaert Manufactured
Housing, Inc., et al
Perry Dampf Dispute Resolutions, Case No. 5967

2011
Arbitration testimony

Terry Fields & Sonya Faniel vs. Smith Enterprises, LLC
Case No.: CV-2010-900009

2012
Arbitration testimony (settled)